

**EAST COVENTRY HISTORICAL COMMISSION
SCHEDULED MEETING MINUTES
SEPTEMBER 8, 2020**

Attendance: Gail Brown (Chairman), Scott Fitzgerald (Vice Chairman), Larry Tietjen (Planning Commission Liaison). Absent: Jeffrey Stevenson (Secretary)

Meeting called to order at 7:00 p.m. by Gail Brown, Chairman

Pledge of Allegiance

Minutes:

The regular East Coventry Historical Commission (EHC) Meeting Minutes for May 12, 2020 – tabled

The regular EHC Meeting Minutes for August 11, 2020 were reviewed and approved by the EHC members. Motion to approve by S. Fitzgerald, seconded by L. Tietjen, motion carried 3-0-0.

Public Comments:

Catherine Subick, 601 Saylor's Mill Road, submitted her resume for consideration by the EHC members and recommendation to the Board of Supervisors (BOS) for EHC Membership. Catherine joined John Milner Architects in 1993 as an architectural Conservator.

Peter B. Price, Freigh Lane, submitted his resume for consideration by the EHC members and recommendation to the Board of Supervisors (BOS) for EHC Membership. Peter is employed by Synagro Inc., a residuals management company, as the Technical Services Manager for Pennsylvania and Maryland. Peter has served as an Interpreter/demonstrator for the Friends of the Daniel Boone Homestead.

(Ms. Subick's and Mr. Price's resumes will be submitted for recommendation to the BOS at their September 9, 2020 regular meeting.)

New Business:

Fricks Locks Construction Status from Township Engineer's Status/Activity Report for the September 14, 2020 BOS meeting. The contractor has installed the stone subbase for Parking area, including the over-excavation for the soft soils found within the parking area. The sanitary sewer system was installed in coordination with the Health department. The well has been dug and final testing will occur 9/17/20. Contractor will continue with the site work with the installation of the concrete areas the week of 9/15/20. All work is scheduled to be substantially completed by December 18, 2020 and Final completion to be January 17, 2021.

G. Brown attended the pre-bid meeting and reported. The James Ellis House #19 pre-bid (re-bid) meeting was held August 18, 2020 at Fricks Lock Village. There was a good turnout, Carol Quigley briefly described the project and took questions from attendees.

The bid opening for Fricks Locks Village, the James Ellis House #19 was September 22, 2020 at the Township Building, G. Brown attended representing the ECHC. One Mechanical bid, three Electrical bids and four General Contractor bids were received. One bid was thrown out because it did not meet the bid criteria. G. Brown reported the bid submission amounts with the ECHC members. D. Kraynik Township Manager, requested C. Quigley, Frens and Frens representative, review bids and submit a written recommendation to the BOS.

G. Brown reminded the ECHC members that the next meeting of the Fricks Locks Stakeholders is scheduled for Tuesday, September 3, 2020 at 10:00 a.m.

Towpath Master Plan Scope of Work has been sent to the ECHC and distributed to Members. G. Brown sent an e-mail to B. Stephens, Chairman of Parks and Recreation, on September 4, 2020 suggesting either we send a ECHC member to their meeting or vice versa to coordinate this project. The e-mail was recent, suggest we wait for his reply.

Wayfinding Master Plan Scope of Work has been sent to the ECHC and distributed to Members. Suggest coordinating as outlined in previous paragraph. J. Canfield, in her e-mail August 13, 2020 stated they were not working on Fricks Locks signage in their current stage. She would be happy to work with us on any directional or interpretive signage and/or communication materials, info guides, brochures, etc. we need now or in the future. She is also interested in our Fricks Locks Village tour brochure and the three-sided kiosk we've developed for the Schuylkill River Trail. I told her the kiosk was a County project, we would need to request the signage from them. L. Tietjen suggested a sign for the Maack property highlighting its historical significance. We all felt this is a great suggestion.

Historical Commission 2021 Budget. We received copies of the 2020 budget. G. Brown Suggested we increase our budget for the Fricks Locks Trailhead Grand Opening Event, L. Tietjen suggested we have enough to cover expenses and can always request unused monies from other line items could be used. To be further discussed at the October meeting.

Old Business

Proposed Demolition of 1524 New Schuylkill Road. The Historical Commission per their August 10, 2020 letter did not support the demolition of historic properties at 1524 New Schuylkill Road. The BOS will address at their September 14, 2020 meeting.

Planning Commission –

L. Tietjen reported the Planning Commission had reviewed the proposed apartment complex on Vaughn Road. They had problems with the Sketch Plan and Zoning issues.

Committees:

Fricks Locks Subcommittee – no activity
Fricks Locks Volunteer Committee – no activity
Archives Committee – No activity
Oral History Committee – Not assigned

Other Business:

G. Brown, the Chester County Historical Commission is offering Zoom meetings ‘Sifting Through the Evidence: Analyzing Documents and Sources for Genealogy’ on Sat., September 26, 2020 and ‘Sifting through the Evidence: Genealogy Online, Sat., October 24, 2020.

G. Brown, the Pennsylvania Historical and Museum Commission is offering a Webinar, ‘PHMC’s Historical Markers: Tips & Tricks for a Successful Nomination’ on Wed., September 30, 2020

Adjournment

G. Brown put forward a motion to adjourn, S. Fitzgerald seconded. 3-0-0

Respectfully submitted,

N. Gail Brown for Jeffrey Stevenson
Secretary